

MINUTES  
MEETING OF TRUSTEES  
PULASKI COUNTY PUBLIC LIBRARY  
May 13, 2024

**CALL TO ORDER**

A meeting of the Board of Trustees of the Pulaski County Public Library was called to order at 9:06 am pursuant to the notice sent to all Directors. The meeting was called to order by Adam Richardson, President.

**PRESENT**

Adam Richardson, President; Lori Phelps, Vice President; Jerry Claunch, Treasurer; Fonda Crawford, Member-at-Large; Lyndon Turpin, Contracted Accountant; Jeff Gurnee, Regional Consultant to KDLA; Charlotte Keeney, Director; and Nikki Vaught, Bookkeeper, who recorded the minutes of the meeting.

**ABSENT**

Cindy Kerr, Secretary

**REVIEW OF THE AGENDA**

Add DLG Adjustment to Business

**Swearing in of Newly appointed board members**

Jerry Claunch and Fonda Crawford were sworn in by Jennifer Reynolds.

**APPROVAL OF THE MINUTES**

The minutes of the April meeting were approved, with a motion to do so by Jerry Claunch, seconded by Lori Phelps, and unanimously carried.

**TREASURER'S REPORT**

The Treasurer's report for April was presented by Lyndon Turpin. A motion was made to accept the Treasurer's Report and it be filed for audit by Lori Phelps, seconded by Fonda Crawford, and unanimously carried.

**VOUCHER REVIEW**

Vouchers for April were presented by Director, Charlotte Keeney. A motion to approve both petty cash and general fund vouchers was made by Jerry Claunch, seconded by Lori Phelps, and unanimously carried.

**NEW BUSINESS**

- Disposal of Surplus Materials:  
Withdrawn items from the Library's collection (1,894): A motion was made to approve the surplus materials by Fonda Crawford, seconded by Lori Phelps, and unanimously carried.
- Director's Evaluation: Adam compiled the Director's evaluation and she received a superb review with no negative marks.

- Adding Fonda Crawford to Board as Member-at-Large: A motion was made to elect Fonda Crawford as Member-at-Large by Lori Phelps, seconded by Jerry Claunch, and unanimously carried.
- Update on Easement for Carnegie Building: Charlotte has forwarded the information from the Historical Council to the attorney and it is one step closer to being put in place.
- Children's Department Furniture: Charlotte is still waiting to hear back from KPC Architects.

## REPORTS

### Librarian's Report

- Director's Report – Report is attached.
- Circulation – (copy attached)

**KDLA Consultant Report** – copy attached

## ANNOUNCEMENTS

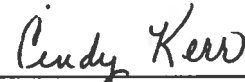
- There will be 3 interviews for the Director's position this week.
- Budget meeting Friday at 11a.

## ADJOURN

With no further business, the meeting was adjourned at 9:53a with a motion by Lori Phelps, seconded by Jerry Claunch, and unanimously carried.

**NEXT MEETING Monday, June 10, at 9:00 a.m. at the Main Branch Library.**

Respectfully Submitted,



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Cindy Kerr, Secretary